YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution Government College, Phase- VI, Mohali

- Name of the Head of the institution Dr. Jatinder Kaur

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 01722225164

- Mobile no 9417890801

- Registered e-mail principal.gcmohali@gmail.com

- Alternate e-mail principal.gcmohali@gmail.com

- Address Phase VI, Sahibzada Ajit Singh Nagar, Punjab, 160056

- City/Town SAS Nagar

- State/UT Punjab

- Pin Code 160056

2.Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Co-education

- Location Urban

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **Punjabi University Patiala**

- Name of the IQAC Coordinator   **Prof. Harpriya Singh**

- Phone No.   **01722225164**

- Alternate phone No.   **01722225164**

- Mobile   **9888502139**

- IQAC e-mail address   **principal.gcmohali@gmail.com**

- Alternate Email address   **principal.gcmohali@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://gcmohali.ac.in/Articles/aqar

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://gcmohali.ac.in/Articles/aqar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**78.35**	**2004**	**16/02/2004**	**16/02/2009**
Cycle 2	**B++**	**2.79**	**2016**	**16/09/2016**	**15/09/2021**

6.Date of Establishment of IQAC   **15/07/2002**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shaheed Major Harminderpal SinghGovernment College Phase VI SAS Nagar	**RUSA**	**RUSA**	**2020-21**	**1,00,00,000. 00**

8.Whether composition of IQAC as per latest NAAC guidelines   `Yes`

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   `04`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `No`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`ONT security WIFI (11 Connections) installed for the implementation and analysis of all the activities planned for the session due to covid-19 pandemic`

`Post Graduation Course was introduced for students' knowledge and expertise.`

`Purchase of new equipment for various laboratories.`

`Smart Classroom for Sociology Department`

`Purchase of new furniture for library and N-List Inflibnet installed in Library`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Installation of Smart Classroom	online classes were run through and webinars were also organized for students to enrich their academic knowledge
Preparing students for NCC, NSS and Red Ribbon Club	Cadets passed C Certificate to able to choose careers as army officers
N-List Inflibnet is installed in college library	E-resources provided to students
Spreading Awareness about new courses among students	Post Graduate course (Chemistry) started in the session 2020-21; Improvement in Admissions of students in UG/PG than previous year

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Government College, Phase- VI, Mohali
• Name of the Head of the institution	Dr. Jatinder Kaur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01722225164
• Mobile no	9417890801
• Registered e-mail	principal.gcmohali@gmail.com
• Alternate e-mail	principal.gcmohali@gmail.com
• Address	Phase VI, Sahibzada Ajit Singh Nagar, Punjab, 160056
• City/Town	SAS Nagar
• State/UT	Punjab
• Pin Code	160056
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Punjabi University Patiala
• Name of the IQAC Coordinator	Prof. Harpriya Singh

• Phone No.	**01722225164**
• Alternate phone No.	**01722225164**
• Mobile	**9888502139**
• IQAC e-mail address	**principal.gcmohali@gmail.com**
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3.Website address (Web link of the AQAR (Previous Academic Year)	**https://gcmohali.ac.in/Articles/aqar**
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13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	28/01/2022

15.Multidisciplinary / interdisciplinary

The New Education Policy, 2020 envisage structural changes while introducing holistic &
multidisciplinary curriculum that has the potential to overhaul the learning environment as
well as the learning process for the students. It aims for holistic academic growth among
students by providing freedom to choose from preferred options of subjects and range of
programs offered in an institution. Shaheed Major Harminderpal Singh (Shaurya Chakra)

Government College, Sahibzada Ajit Singh Nagar (Mohali) is an affiliated college to Punjabi University Patiala, which is a state university. It has to follow a road map or guidelines prepared and provided by the State Government. As and when the University prepares or provides a curriculum to implement the multidisciplinary/ interdisciplinary structure of New Education Policy the College will abide by it. The College at its level encourages interdisciplinary activities by organizing special lectures, Quiz, Science Fest, ect. on topics cutting across the disciplines.

16.Academic bank of credits (ABC):

One of the innovative provisions of the new National Education Policy 2020 (NEP 2020) is the introduction of the concept of Academic Bank of Credit (ABC). ABC will facilitate multiple entry and exit opportunities to the students of undergraduate and postgraduate degree courses for various academic programs. The ABC allows students to earn and secure credits from registered Higher Education Institutions and through schemes such as SWAYAM, NPTEL and various other upcoming Massive Open Online Courses. Shaheed Major Harminderpal Singh (Shaurya Chakra) Government College, Sahibzada Ajit Singh Nagar (Mohali) is an affiliated college to Punjabi University Patiala, which is a state university, hence, it follows the curriculum and structure prepared by the affiliating university in this regard. The institution will follow the guidelines of the affiliated university and Higher Education Department of the state. As and when the University or the Education Department prepares or provides a roadmap to implement the ABC, the College will abide by it. The College at its level has initiated programs through Departments such as Fine Arts and Home Science wherein students are assigned credits/weightages in internal assessment on behalf of the work done in different projects.

17.Skill development:

Add on Couses

1) Certificate course - (Pharmaceutical Chemistry)

2) Diploma Course-(Pharmaceutical Chemistry)

3) Advance Diploma Course- (Pharmaceutical Chemistry)

4) Certificate course - (Instrumentation)

5) Diploma Course- (Instrumentation)

6) Advance Diploma Course- (Instrumentation)

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college thrives on incorporating the elements of the Indian Knowledge System in teaching. The medium of exams in science and commerce streams is mostly English but the medium of instruction involves the professors' usage of Indian languages like Punjabi and Hindi in addition to English. However, the subjects under humanities allow the student the freedom to choose their medium of writing in the language they prefer. The professors from the Science Department ensure to impart the historical background, philosophy and scientific temperament connected with different scientific discoveries and inventions while teaching. Arts, Commerce and Science departments often impart the knowledge of ancient Indian ideas, notions and beliefs to students during lectures via Digital Teaching Aids. Throughout the year, different activities are conducted by Fine Arts and Home Science departments to instil India's rich and diverse culture and traditions among the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The students from the Home Science department are taught sewing, cooking, art and craft so that they become self-dependent and can earn their livelihood. The Hospitality department of the college polishes the culinary and hospitality skills of the students with which they become eligible for the jobs of receptionist, serving staff, manager, cook in different restaurants and hotels. The IT department prepares students for different technical jobs. Many companies prefer students holding B.Sc. (Non-Medical and Computer Applications) degrees. Job fair is organised by the college where several multinational companies participate and choose the students as per their requirement. Thus, the education provided

to the students prepares them for their future job search. The students are also honed in qualities like confidence, impressive speaking skills, team-work, honesty and effective time management which are helpful in every sphere of life. They are provided time-bound assignments and group tasks which assist in shaping their overall personality.

20.Distance education/online education:

Throughout the COVID-19 pandemic, entire teaching was done online via platforms like Zoom, Google-Meet, Webex, etc. All the professors were given an orientation to implement the online teaching effectively. The students were provided with the schedule of online classes and all the professors sincerely followed the prescribed timetable. The students were instructed to keep their videos on and their attendance was marked only after confirming their online presence. Whatsapp and Telegram groups for different subjects and different batches were formed where all the necessary information was shared. Many professors recorded their lectures during the online sessions so that students could refer to them later. Online assignments were given and online quizzes were conducted to evaluate the students' progress. Additionally, different days of National and International importance were also celebrated online ensuring complete participation of the students.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**24**

File Description	Documents
Data Template	[View File]()

2.Student

2.1 Number of students during the year	**2260**

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		1292

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year		655

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year		55

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year		63

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls		53

4.2 Total expenditure excluding salary during the year (INR in lakhs)		475231.00

4.3 Total number of computers on campus for academic purposes		46

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college curriculum ensure delivery through a well-planned and a documented process. All the programs taught in the institution are designed

by Punjabi University Patiala and the institution follows the curriculum prescribed by academic council of the university. . The time table committee headed by principal and senior faculty member draws up detailed time table which efficiently deploys time for academic and co-curricular activities. The academic committee plans the best methods to successfully implement the curriculum.

Due to the prevalent pandemic situation the curricular is taught through virtual mode using online meeting apps such as Zoom meet, google meet, Microsoft teams. Before the start of the academic year, faculty members are encouraged to prepare an active plan for their virtual classroom teaching of the entire year.This distribution of the curriculum helps in timely completion of the course well before the start of the final examination at the end of the session. Internal assessment and tutorial projects comprises the formal process. Periodic virtual meetings of IQAC takes stock of the progress of teaching learning among other things.

The college is well equipped with smart class rooms Audio-visual and other ICT facilities . To promote interactive teaching students are encouraged to participate in online group discussions, Quizzes and seminars.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)	

Institution prepares an academic calendar as per the schedule prescribed by the Punjabi University, Patiala for implementation of curriculum and participation of students in co-curricular and extra-curricular activities. Academic activity runs in college throughout the year as per university guidelines. In the beginning of session, college prepares an academic calendar to organize the curricular and extra-curricular activities in the institution. In academic calendar college adheres to available working days, holidays, summer and winter vacation, admission process, semester wise teaching plan, online class tests, university semester examination for theory and practical, conducting webinars, timely submission of assignments for internal assessment, guest lectures, celebration of various days such as National Science Day, World Health Day, Environment Day, etc. in online mode. Departmental stock verification activity is also conducted annually. As per academic calendar institution participated in the in youth festival, organized by the affiliated university. Institution also participated in some activities organized by the state government. For undergraduate courses, the college conducts assessment of students in four components- theory, assignments, internal assessment and practical. The pattern and the marks distribution of all the components is as per university format. Every department of college prepares a plan to ensure timely delivery of syllabus. Every teacher follows a strict agenda that is discussed and approved by the head of their respective departments. The students are given enough time before examination to prepare and practice their concepts. The academic calendar is followed and implemented by all departments.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[Nil](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development	B. Any 3 of the above

of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

28

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

131

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Along with the academic curriculum the institution integrates cross cutting issues realted to profession ethics, general human values, environment, sustainability. The students organized free food in the form of langar to the needy people to the students is participated in the poster making competition regarding which further generates message of gender equality. Students of the College partcipated in tree plantation activities periodically. Students of the college spread message of social distancing during Covid-19 pandemic. Students of the college help people standing outside the banks in making social distance nearby the areas. Students also visited old age homes and spread awareness about senitization and social distancing. different programme conducted by the college with the help of students regarding voter awareness among people. Under Swachh Bhart Abhiyan, Students of the College conducted camps in different areas during Covid times. Teachers of the college and students distributes free masks among needy people. During Covid times one more special programme named "Say Yes" week also celebrated in this students were educated by the teachers, how to cultivate the habit of saying Yes to their parents and family. The dept. of Fine Arts in collaboration organized poster exhibition.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

15

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

390

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	<u>Nil</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows — **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	<u>Nil</u>

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2260

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1299

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced learners-

- Students who performed well are identified on the basis of internal assessment, university examination, involvement in classrooms, and performance in practical sessions, remedial classes and dought clearing sessions.
- Advising to participate in group discussion,quizze copmetitionto develop analytical and problem solving abilities in them and thereby to improve their presentation skills
- Various activities are conducted by the departments in the respective areas to mould the personality of the students in the corresponding fields.
- Bright and diligent students are motivated and inspired to get university ranks.
- Students are encouraged to take up competitive exams.
- Toppers and university rank holders are encouraged by giving them certificates and prizes by the institution.

Slow learner-

- The institute practices a robust students' academics counselling process.
- The counsellor monitors academic performance frequently to understand and assist any student with issues that affect their ability to learn.
- A set of students (mentees) are assigned to a faculty and personal and academic care of students is taken by the corresponding mentor.
- Care is taken by the faculty in monitoring the performance of slow learners.
- Departments conduct remedial classes, provide coursenotes tostudents especially to those students who are on the verge ofdropouts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2260	64

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

SMHS Govt. College SAS NAGAR (Mohali) always encourages student-centric learning through various online methods such as online group discussions, online quiz competition, Presentations and project work in participative learning and problem solving methodology. Students actively participate in all these activities. Students are given individual online projects and class assignments for focusing on self-study and to encourage independent learning. As the college is celebrating Azadi Ka 75th Amrit Mahotsav, students are trained for basic Life skills such as Personal Hygiene and Sanitation.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore, it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT enabled tools. The use of laptops and internet became a common

practice not only for the teachers but also for the students. The IQAC of the University conducted Faculty Training Programme for the development of e-content and the use of e-resources during the year. Facilitated by these programmes, the teachers are effectively using ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

64

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

31

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Session 2020-21 was mainly online teaching due to pandemic covid-19. The teachers adopt the procedure of taking online test and assignments in order to check the understanding of conceptdiscussed in online classess.The mechanism for communication with students regarding the course outcome isthrough regular interactions of the students in onlineclassrooms. Students are also provided with information regarding course outcomes and information about examination; pass percentage etc. through the college online prospectus and notices.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college affiliated Punjabi University, Patiala and adheres to the syllabus laid down by the university. The institution believes firmly in continuous evaluation of the students for their sustained performance. Hence, a structured evaluation process has been designed and implemented. The students are given the syllabus in detail, segregated into various units. After completion of each chapter/unit students are assessed by conducting online class tests, unit tests, webinars and viva voce. The tests are prepared and conducted as per the univesity examination pattern. Students are made aware of the evaluation process by orientation programme at the beginning of the session. College has examination coordinator for smooth conduction of online university examination. Evaluation is done both in theory and practical examination. The results of each test are declared and shared with students in the respective online groups. Further, through viva voce and online discussion the teachers continuously assess the students and track their progress to identify bright students and slow leaners. The performance of the students is monitored by the Head of Department and the necessary feedback is given to academic council and Principal. The Principal conducts review meetings with head of all departments to discuss the various methods for thr improvement of students's performance. Parents of students are also involved in this monitoring process. Parents are advised to note the performance of their wards and take remedial measures if required. Whenever necessary, parents are recommended to contact the concerned teachers to discuss about the students's performance.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[Nil](Nil)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In our institution the course outcomes for all programmesare defined as per the norms of Punjabi University, Patiala. The college is affiliated to Punjabi University, Patiala. The syllabus for all programme is displayed on the university website and students are expected to follow the same. The faculty members make the students aware of for course outcomes such as expected minimum pass percentage submission of regular assignments and practical for their subjects. Every student who has taken practicals and submit the practical file, projects, models or surveys etc. as course outcome expected from them. Each subject has to submit assignments online as required for theory and practical subjects.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	[Nil](Nil)
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a systematic process of collecting and evaluating data on programme and course outcomes, for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage system depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoiningthe marks acquired by the students to their corressponding course outcomes. Besides, weightage for the endsemester examination (written examination/lab examination) depending upon course type is also

used for the process.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

699

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcmohali.ac.in/Articles/aqar

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our Institution provides healthy atmosphere, Infrastructure, resources, confidence for theenhancement of the capacities and

competencies of students and teachers in innovative research & creative activities. All innovative and extension activities are student centric. The activities are designed and conducted to nurtureand nourish youth's minds and to transfer the knowledge from the resources to the students.

Educational tours are planned to provide a hand-on experience of the concepts, ideas or facts. Such programmes provide an exposure to the students and it further helps them in acquiring the desired knowledege in more practical way. Such trips givestudents an insight of the curriculum in more positive way.

Various competitions like essay writing, poster making, debate, elocution etc. are organised to bringout the best of their talents. Workshops and seminars are conducted on ICT prove helpful to the students. It raises their confidence and expands their horizons of learning.

Seminars/workshops/talks/conferencess are organised by the institution so that different resources are provided for transferof knowlede to the students.

Library is equipped with modern technology. Every year a considerable number of books are added to the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

05	
File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution regularly conducts the extension activities in the surrounding suburban areas, visits villages and extends a helping hand to the economically weaker section of society.

Due to the prevalent Covid-19 situation, students enriched with knowledge and a zeal to serve the society extended their help among common people to spread awareness about the social distancing , wearing masks and sanitizing hands etc.

1. **The Red Ribbon Club of the college organized an awareness campaign wherein Videos and Posters prepared by students on Covid-19 awarenesswere shared among common people.**
2. **A total of 22 students of Red Ribbon Club of the college voluntarily agreed to donate blood whenever needed. The list of their names with their respective blood groups and contact numbers was sent to the Youth Services Department, Mohali.**
3. **Our college had been one of the biggest centre for Covid-19 Vaccination in Mohali District to serve the general public as well as students. Our college facilitated the administration during Covid-19 Pandemic. Our four senior professors, Dr. Jaspal Singh, Prof. Seema Saini, Prof. Arvind Kaur and faculty member from department of Computer and Non-teaching staff were diputed to propogate and implement Covid vaccination drive in Chamkaur Sahib Block of Ropar District from 23th january 2022 to 18th February 2022**
4. **Check the detail in the link**

File Description	Documents
Paste link for additional information	https://gcmohali.ac.in/Articles/aqar
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

65

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college thrives on maintaining adequate infrastructure and other physical facilities in order to have sound teaching learning environment. There are approximately 30 classrooms, out of which 12 belong to the GCMSIP department of self-financed courses run by the college. The college proudly possesses its smart labs which have been set up to teach effectively in order to enhance the students attention span in the class. There are four big lecture halls in the science block which are used for regular classes as well as for special lecture sessions by experts or other activities. The college advisory committee reviews the course requirements, students' needs, working condition of different equipments, apparatus and also requirement of repair or purchase of any device time-to-time.There is a student centre which is used for organising different events or celebrating National days. The large scale events are organised in the main auditorium referred to asthe Sabrang hall. The college ensures using high-tech digital devices like LCD screens, projectors, smart teaching devices to maximize the students' participation in curricular and co-curricular activities.Recently, a lot of improvement has been made in the available infrastructure likeIT-based in order to make the teaching-learning process student-centric.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has well-equipped indoor and outdoor sports facilities. There is a multipurpose hall where portable badminton courts and table-tennis tables can be set up effectively. The college has a very big ground spread in a wide stretch with an athletics track. Outsource coaches visit the tracks in the evening on daily basis and guide the students for various sports they even provide guidance for qualifying various defense forces tests. There is a gym in the upper floor of the multipurpose hall. Yoga Day is celebrated in the main auditorium known as Sabrang hall which is quite spacious and ventilated and can accommodate many students at a time. The entire college campus is spread over area of 27.8 acres of land with approximately 8 acres of land dedicated to sports ground. There are athletics track, indoor gym and outdoor gym for the students. Yoga is practised in multi purpose hall. Fine arts department prepares the students for different painting and poster competitions. Music Vocal training is given to the students. Students are also prepared for different competitions in Youth festival such as plays, skit, dance, mime etc. Literature department of English, Hindi and Punjabi prepared students for various debates, declamation and poetry contests.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.8 lakhs

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of the college is automated usingE-GranthalayaILMS software. TheNature of automation isPartial and itsVersion is eG3.

Year of automation: 2020-21

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.0 lakh

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college campus is equipped with BSNL broadband with high internet speed. The various IT facilities include smart teaching devices, projectors, LCD printers and photocopier machines. All the corridors, different labs and parking area are under e-surveillance. Microphone system and speakers are available in the college which are utilised from time to time for different activities. Different IT facilities available in the college are effectively used for official work and academic purposes. Moreover, high-configuration PCs are installed in the computer labs for students. There are around 42 computers in the college which are meant for students and different departments and offices also have computers installed to ease the work load and enhance the working efficiency of the teaching and non-teaching staff. The college lays special emphasis on the maintenance of the IT-based

infrastructure with its screening from time-to-time to check for any technical flaws.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

42

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.8

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilising physical academic and support facilities in the college.SLAs, JLAs and technical staff take care of the laboratory equipments. The college has tied up with Punjab State Electricity Board for maintainingelectrical equipments. There are two small centralised voltage rooms along with stabilizers to deal with any power fluctuation or power failure issues. The college possesses one generator set for power backups. The smart classrooms are backed with powerful UPS and inverter. Staff and student security are insured by 24 x 7 CCTV surveillance. Fire extinguishers have been installed in each department. The college library is source of enormous books, magazines and different newspapers are available for reading to staff and students.One Wi-Fi connection has been especially installed in library so that students can browse the e-content. There is a multipurpose hall where portable badminton courts and table-tennis tables can be set up effectively. The college has a very big ground spread in a white stretch with an athletics track where outsource coaches visit in the evening daily and guide the students for various sports. There is a gym in the upper floor of the multipurpose hall.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

640

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	www.gcmohali.ac.in
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

08

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is no student council or any similar body as university does not permit. But there is proper representation of students in various academic and administrative committees. Students form an

integral part of the various subject societies such as Science Club, Commerce society etc. as their Presidents, Secretaries and members. The students are editors of the college magazine Maulsari and they also help in maintenance of the wall magazines of various departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association of the college with a strength of 300 members. The association mainly helps the college in maintaining green spaces. The members have adopted a park called OSA Park and its beautification and upkeep is the responsibility of the association. The Alumni members who work in the media, specially the print media helped the college in publicity by giving wide coverage of the various events such as extension activities, workshops, etc, organized in the college. Also student aid is provided by the Alumni members to some needy

`students in the form of free books and fees.`

File Description	Documents
Paste link for additional information	`Nil`
Upload any additional information	`No File Uploaded`

5.4.2 - Alumni contribution during the year (INR in Lakhs)	`A. ? 5Lakhs`

File Description	Documents
Upload any additional information	[View File]()

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

`SMHS Government college Mohali envisions a life-oriented education that equips students to be agents of transformation and development at many stages of life. To mould the youngsters to acquire sound knowledge in every field to face the future challenegs by continuous upgradation of all the resources.`

`Mission`

`To promote value-based education.`

`To synergize the women and the less privileged.`

`To encourage enterpreneurship.`

`To promote cultural and religious harmony`

`To facilitate leadership among the students.`

`To provide quality, integral, vocational, and career-oriented education and create a climate for human and educational excellence.`

- `Decentralization participative management`

The college follows decentralization and participatory management ideals. Under the laws and regulations of Punjabi University, Patiala, the college has autonomy in the day-to-day operation of several programs. the college follows state governemnt rules for administration and mobility of finances. The college's administrative and non administrative committees, clubs, and groups collaborate to ensure the college's efficient operation.

Internally, the college has a well-functioning coordinating and monitoring system. The College Council oversees academic and co-curricular activities, as well as the work of the Heads of Departments, Registrar Examinations, Staff Secretary, and Sports Committee members.

The college's administrative, financial, and academic heads report to the principal. For the college to run smoothly, the principal plays a key role. The principal appoints the college council to make decisions about the college academic calendar and staff members' responsibilities.

File Description	Documents
Paste link for additional information	www.gcmohali.ac.in
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college enjoys autonomy in the day to day running of various programs under the norms of Punjabi University, Patiala. The state govt. rules are applicable to the administration and financial aspects of the college. The college has adopted a decentralized and participative management system. Various academic and administrative committees, clubs, associations are formed under which day to day governance is administered.

1. The principal of the college is the administrative, financial and academic head of the college. The principal has the leadership role in the smooth functioning of the college. The college council is deputed by the principal to participate in the decision-making process.

1. **The various committees of the college conduct academic and non-academic programmers of the college. Each committee is constituted by the principal for the duration of one academic session. The conveners of the committees delegate responsibilities to the faculty members. The convener of the committee along with members work together for the better functioning of the institution. All the decisions of the committees must be approved by the principal. Examination committee, College magazine committee, Student welfare committee, Old Student Association, Building and Maintenance Committee, Furniture Repair and Maintenance committee, Electricity & water committee etc. work to ensure the effective working of the institution.**

File Description	Documents
Paste link for additional information	www.gcmohali.ac.in
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As the institution had to face challenges because of prevalent Covid-19 Pandemic, the institution planned for an effective functioning and achievement of academic and non-academic goals. In this situation a strategic plan was designed by the college under state Govt. guidelines for the successful continuation of academics and non-academic activities. The college made provision for the learning of online teaching/meeting applications. The teaching and non-teaching staff was given an opportunity to participate in 7-day Faculty Development Programme on G-Suite by 9ledge PRO whereby the virtual meeting mode was made more savvy. The academic goals thus could be met in a effective way. The students were further guided by the teachers about the learning applications. Thus, the perspective plan was to make the teachers aware and savvy with the application, thereby effective teaching -learning process could take place.

The institution has a perspective plan:

1. **To be more innovative, creative in academic delivery; with a strong emphasis on effective integration of technology in**

> the online teaching-learning process.
2. Use of e-content in the curriculum teaching
3. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers expectations.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The core team of the institutes incorporates College Council, College Advisary ,UGC , NAAC , NAAC Assistance , IQAC ,Barsar. The other important Committees are P.T.A , RUSA , Time Table , Subject Change , Proctorial and Tutorial ,University Examination and House Examination , AISHE, College Magazine,College Website, Facebook, Youtube, Online Attendence , Online Portal , Cultural ,Research , Library , Scholarship ,Student Welfare, Red- Cross and First-Aid, Environment and Cleanliness, Waste Management and Disaster Management ,NSS and Road Safety, NCC, Canteen , Hostle (B), Hostel (G) Committee, Decoration,Tentage and Sitting Arrangement , Sound, generator and Maintenance , Bus Pass,Press/Photography , SVEEP nodal officers, Voter ID, Aadhar Card , Placement Cell, Career Guidance and Counselling , Committee related to Electricity related work, Income Tax, CCTV Camera, Water Supply , Property Care , Furniture Maintenance and Repair ,Sexual Harassment and Anti Ragging , Court Cases, RTI and Right to Service Act ,GCMSIP, HATS,Universal Human Value Cell/Divinity Club, Buddy and D.E.P.O., Old Student Association and Counselling , Discipline ,New Education Policy ,Grievance and Redressal , Building , Anti-Ragging and NATS Committee.

These Committees play a key role in the working of the the institution in a big way .

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

`D. Any 1 of the above`

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

Medical Allowance, Mobile Allowance, House rent, Maternity Leave, Child Care Leave

Non-Teaching

Medical Allowance, Mobile Allowance, House rent, Maternity Leave, Child Care Leave

Students

Student-Aid Fund, Post Matric Scholarship, Minority Scholarship

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the appraisal system of parent Punjab Government, and UGC. For annual appraisal and promotion to a higher scale, the required information about the employee is collected through:

1. **Self Appraisal Performa provided by the PunjabEducation Department.**
2. **Self Appraisal Performa designed by the college itself.**

The data acquired from these sources is crucial for evaluating staff performance and is used by the college to identify people on higher scales. Annual Reports, Prospectuses, Brochures, and College Magazines can all benefit from this. This information is quite useful when it comes to promotions to a higher level or even granting annual raises. Teaching employees are promoted according to UGC-CAS guidelines, whereas non-teaching staff is promoted according to Punjab Govt. guidelines. For information, a letter from management authorizing placement on a higher scale or giving an annual increment is sent to the staff person. Annual raises are given without delay, with a few exceptions, and placement on a higher scale is made by management. This entire process of acquiring data and presenting it to the right parties is extremely efficient and transparent.

File Description	Documents
Paste link for additional information	[Nil](Nil)
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external audits regularly. The funds available in PTA amalgamated funds, the college fees along with the grants received from centre and state government are subject to financial audit every year.

The Internal Audit of PTA and society for ICT promotion is conducted by the chartered Accountant annually and account of unspent amount is maintained and carried forward for expenditure in the next financial year. All interest income is also carried forward for expenditure in the next financial year after the audit. All financial expenditure is subject to internal audit. Utmost care is taken to carry out the expenditure as per as CSR rules of state government and central funding agencies.

The external audit- the funds of the college are subject to

external audit by the audit team of state and central government annually Each expenditure is made has to be justifies in front of the audit team before finalizationof account for the said financial year.

File Description	Documents
Paste link for additional information	[Nil](Nil)
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Adequate funds are allocated for effective working of the institute, teaching-learning practices that include Seminars, Conferences, workshops, Inter-Disciplinary Activities, Training Programmes, Faculty Development Programs etc.

Academia interactions that ensure quality education.

Budget of the Institute is prepared keeping in mind developmental

criteria of the Institute. Strict control is exercised on

utilization of resources in the institute. Funds certification and

registers are the instruments of budgetary control. The Principal

along with different Committes are responsible for approval of

budget, annual financial statement, high value purchases,
construction of new buildings, faculty requirements related to
Lab/library/material and infrastructural needs, the details of
funds requirement are examined and a Resource Mobilization Plan is
prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed
significantly

for achieving the vision and mission of the Institute. The

objectives of the IQAC are to ensure continuous improvement in the

entire operations of the Institution, to ensure stakeholders

connected with Education, namely parents, teachers, staff,

employers, funding agencies, society in general, of its own
quality

and probity, develop a quality system for conscious, consistent
and

programmed action to improve, the academic and administrative

performance of the institution, promote measures for driving

institutional functioning towards quality enhancement, and

institutionalization of best practices.

The Institutes take academic audit of each department and various

committees through IQAC to increase and maintain the quality of

education. Due to implementation of such academic audit, it is found

out that all departments and committees have been constantly

improving their curricular, co-curricular and extra co curricular

performances. The institutes attempt to chisel out the total quality

person through a persistent focus on imparting quality education,

through its innovative, comprehensive and flexible education policy.

Its internal Quality Assurance Cell (IQAC) carries out activities

that encompass all aspects of the institute's functioning. The IQAC

has immensely contributed in the implementation of quality assurance

strategies and processes at all levels.

File Description	Documents
Paste link for additional information	[Nil](#)
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, as directed by Punjabi University Patiala, which is displayed and circulated in the Institute and strictly followed.

Admission to various programmes, summer, winter vacation, mid-term vacations, examination schedule are notified in the Academic Calendar.

Examination Schedule, Admission Committees, Internal Assessments, Time Table for online classes, Scholarships, Online /Offline practical examination etc.¸All newly admitted students are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various curricular activities, discipline and culture of the Institute.

The departments organize various online curriculum enrichment programme to benefit the learning process.

Students are made aware of the directions issued by the Department of Health and Family Welfare, Govt. of Punjab to ensure COVID-19 appropriate behavior.

Reviews are taken from the meritorious students as a necessary feedback to enhance the teaching-learning process.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

The major initiatives taken over the last five years include the following: • Online Admission Processes - Provision for online fee payment • Curriculum Development through Workshops in many subjects • Green initiatives in Campus – tree plantation• Collaboration with prestigious Institutes/ agencies •

• In addition to IQAC, the Institute also considers the recommendations of the Higher Education, Govt. of Punjab.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit	E. None of the above

recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	<u>Nil</u>
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college shows gender equity by encouraging girls to participate in various curricular and co-curricular activities with great zeal and zest. The ethics of the institution rely on providing equal opportunities to girls thereby making an effort towards gender sensitization. The college promotes gender equity by organising various activities on the themes: "Save the Girl Child", "Beti Bachao, Beti Padhao", International Women's Day and many more.Complete safe environment is provided to girls and no outsider is allowed to enter the college premises to prevent the indecent crowds presence. Renowned academics are invited to give talks and interact with faculty and students on various topics such as gender bias, dowry system, female foeticide and domestic abuse. NCC and NSS units hold declamations, essay writing competitions, poster presentations, Rangoli competitions, and rallies based on the topics of gender sensitization. Sanitary pads were purchased by the Red Cross Committee of our college and were distributed to needy girl students. On 8th March, 2021, voter card committee organised a state level quiz competition on "Role of Women: Election and Politics". On 8th April, 2021, International Women's Day was celebrated by Department of Psychology.Further, the entire campus is a "no-ragging zone".

File Description	Documents
Annual gender sensitization action plan	https://gcmohali.ac.in/Articles/aqar
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gcmohali.ac.in/Articles/aqar

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is devoted towards an intensive waste management process right from its inception to its final disposal. A substantial number of dustbins have been installed in every nook and corner of the college for the collection of solid waste. These dustbins are emptied at regular intervals. The biodegradable waste collected in the college is dumped in the compost pits for decomposition over time. All the biodegradable clutter collected from parks, ground, dustbins and those obtained from bush-cutter and lawn-mower are all dumped in the pits to be further used as biofertilizer or natural manure. There is a systematic drainage system in the college for an efficient drainage of the liquid waste produced. The college produces zero chemical, biomedical and radioactive waste. The main auditorium of the college which is being used for covid vaccination of general public is regularly cleaned. Regular maintenance checks are performed. Special medical-waste bins have been installed for the disposal of used injections, cotton swaps etc. and the bins are carried away by the medical staff on daily basis. The college has minimum e-waste. Any

error in the electronic equipment is analysed by the waste management committee of the college. Rather than throwing away or discarding malfunctioned apparatus or equipments, emphasis is laid on getting them repaired first. All the electronic items which are beyond repair and other furniture waste are sold to vendors for recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college promotes inclusive education in all its curricular and co-curricular activities. Different sports and cuttural activities are organised to promote mutualharmony and a feeling of sportsmanship among the students. The efforts to bridge any cultural, regional, linguistic, communal and socio-economic gaps are made by dividing students into teams where each individual is from a different background and then encouraging them to participate in different events. This also generates a feeling of team work and train the students to work in groups. Commemorative days like Women's day, yoga day, National days of importance are celebrated to promote tolerance and harmony. Both faculty and students follow a separate code of ethics and both the groups have to abide by those ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees of the college are sensitized about the constitutional obligations.On 30th October, 2020, students of Hindi department were taught about their right to vote and to choose the right political party. On 31st October, 2020, Red Cross, First Aid and Red Ribbon club of the college made the

students take an oath online on the occasion of National Unity Day to commemorate the birth anniversary of Sardar Vallabhbhai Patel. On 25th January, 2021, Department of Psychology organised "National Voter Day" program in which students of different departments participate. The voter card committee also celebrated this day and students were encouraged to participate in paper-writing, music and speech competitions. The students of Political Science were made aware about their right to vote and choose their leader as a responsible citizen of the nation. On 26th February, 2021, the students were motivated to download E-epic App which helps the voters to download their voter cards online. On April 4th, 2021, Star Campus Ambassador Award recommendations were sent to the Chief Election Officer, Punjab to commemorate the "Azadi ka Amrit Mahotsav". This award was given to those students who motivated maximum people to download the E-epic App.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gcmohali.ac.in/Articles/aqar
Any other relevant information	https://gcmohali.ac.in/Articles/aqar

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	E. None of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international days of importance, events and festivals. On 26th July, 2020, Red Cross, First Aid and Red Ribbon Club organised an inter-college quiz competition on HIV-AIDS. Online poster-making competition was also held and e-certificates were provided to the winners. On August 13, 2020, World Organ Donation Day was celebrated in the college. On 5th November, 2020, inter-college quiz competition dedicated to 400th Prakash Purab of Shri Guru Teg Bahadur ji was organised. All NCC cadets of the college participated at state level Republic Day parade held on January 26, 2021. An inter-college online quiz on "Earth Day" was conducted on 22nd April,2021. The first three positions were secured by the students of our college. Students of B.sc. 2nd year (Non-Medical and Computer Applications) celebrated "World No Tobacco Day" on 31st May 2021 to commemorate "Azadi ka Amrit Mahotsav".

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Buddy Programme: The college is running successfully it's Buddy Programme initiated by State Government.The college has its own Buddy song written by Professor Dr. Jaspal Singh and sung by the college students. On 22nd June, 2021, students of Science Department participated in a group discussion based on the topic "Role of students against drug abuse and Buddies Programme". On 26th June, 2021 our college's Buddy student, kiranpreet Kaur from B.Sc. 3rd (Non-Medical) represented our college's Buddy group in a video conference led by the then Chief Minister of Punjab, Captain Amrinder Singh on the occasion of "International Day Against Drug Abuse and Illegal Trafficking".

2. COVID-19 Vaccination Centre: The institution is proud of being one of the COVID-19 Vaccination Centres setup in Punjab. The multipurpose, spacious hall of the college was reserved for the vaccination drive which was started by the government to vaccinate all the individuals. The medical teams used to visit the college daily and the campus was opened to general public for vaccination with covaxin or covishield injection.The people of Mohali and nearby towns and villages visited our college to get their first and second dose of vaccination. Sanitizers were installed at different points and social distancing was also taken care of.

File Description	Documents
Best practices in the Institutional website	https://gcmohali.ac.in/Articles/aqar
Any other relevant information	https://gcmohali.ac.in/Articles/aqar

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

By adopting proper planning and strategies, the college is delivering it's best quality of education to students and managing the day-to-day functioning of the college in a smooth manner during the COVID time. The vision of the college includes aims to provide knowledge of the highest standard to achieve academic excellence. To ensure that the studies of the students are not affected due to lockdown, the teaching staff was trained to use different digital learning tools such as Google Classroom and how to teach online via Zoom or Google Meet. From studies to filling of admission and examination forms and to conducting exams online, everything was done very efficiently by the staff. For the staff,

special training sessions were conducted to make them aware of the digital techniques. Regular Time-table was followed and all the classes were conducted online. Special provisions were made by the lecturers to record the lectures and attendance in real-time for future reference.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college proposes the following future plan for the next academic year:-

1. Painting of the college's main building and beautification of the campus.

2. Setting up of signboards.

3. Construction of new classrooms for Maths. Department.

4. Ensure completion of COVID vaccination doses to all the employees and students.